

## Audit/Inspection Checklist

<b>Code Title</b>	Leadership Commitment and Involvement	<b>Code No.</b>	OSHJ-GL-19	<b>Rev. No.</b>	1.0
-------------------	---------------------------------------	-----------------	------------	-----------------	-----

Sr.	Checklist Item	Clause in the Code	Acceptable means of compliance
1.	Is there a commitment from the leadership to OSH in the workplace?	5.1.1: Commitment	<ul style="list-style-type: none"> <li>– Verify the commitment from top management regarding OSH related issues</li> <li>– emails, banners, leaflets, circulars</li> </ul>
2.	Is there an OSH policy in the entity?	5.1.2: Involvement	<ul style="list-style-type: none"> <li>– Verify the involvement of top management in risk assessments</li> <li>– Check the visits logbook and communication ways between leadership and employees regarding osh problems</li> </ul>
3.	Does the entity have OSH policy?	5.3: Setting Leadership Commitment	<ul style="list-style-type: none"> <li>– Check OSH policy</li> </ul>
4.	Is the OSH procedures reviewed by the top management?	5.4: Demonstrating Leadership	<ul style="list-style-type: none"> <li>– Check safety meetings/ safety walks/ Participation in incident investigations</li> </ul>
5.	Are the concerned employees trained on Leadership Commitment and Involvement and are records retained?	6: Training	<ul style="list-style-type: none"> <li>– Check Training records/ certificates</li> </ul>